

## MEMO

TO: Mayor Kesselus & City Council Members

FROM: Michael H. Talbot, City Manager

DATE: June 14, 2016

RE: City Manager's Informational Update Report for the June 14, 2016  
City Council Meeting

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I. Meetings and Events Attended:

- A. Texas Department of Transportation Pre-Construction Meeting for the S.H. 71 – S.H. 95 Overpass Project.
  - B. Monthly Meeting of the Zoning Board of Adjustment on June 1, 2016
  - C. Special City Council Meeting of June 7, 2016
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II. Update on City Projects and Issues:

- A. Discussion and Review of Water Usage for the period of May 1, through June 12, 2016: Attached for the City Council's review, as "**Exhibit A**," is the summary of the daily water consumption by the citizens and the businesses of the City of Bastrop for the period of May 1, 2016 through June 12, 2016.
- B. Update on the Chestnut Street Fire Station Renovation Project: As of June 10, 2016 the "Chestnut Street Fire Station Renovation Project" is 'substantially complete'. A walkthrough is scheduled for Monday June 13, 2016 with the Fire Chief and the Director of Public Safety, along with contractor. The purpose is to develop a "punch list" of any remaining items that may need adjusting or that may need to be completed. The front overhead doors will be repainted the week of June 13, 2016. The awnings, the lettering for the sign, and some small plumbing & electrical work are still outstanding and will need to be completed in the future. (i.e., Installing a new hose bid, attaching the electrical service to the building, etc.) Overall, however, this project is now approximately 98% completed. Final completion of the "Chestnut Street Fire Station Renovation Project" is currently scheduled to be 100% complete by June 24, 2016.
- C. Review and Update on the Creation of a "Destination Marketing Organization" for the City of Bastrop: Per the City Council's instructions from the May 24, 2016 City Council meeting, I met with Councilmembers McAnally and Jones on May 30, 2016 to review the draft "RFQ" to identify and hire a qualified consultant to assist the City of Bastrop in the creation of a "Designation Marketing Organization." Upon completion of our review, a few changes were made to the "RFQ", with the understanding these changes would be made so that the "RFQ" could be sent out the next day on June 1, 2016. The changes were made and the "RFQ" was sent out to trade organizations on June 1, 2016. All completed responses to the City RFQ are due back to the City by June 21, 2016. Since sending out the RFQ, I have

been contacted by three (3) potential responders asking for some clarification on some minor points related to the RFQ. The one common concern that I have heard, is that there is a very compressed time in which the "RFQ" must be return to the City of Bastrop.

- D. Update on the Texas Department of Transportation "Tahitian Village Overpass Project": Since my last update to the City Council on May 10, 2016 regarding this Project, Hunter Industries, the contractor responsible for this Project, has completed its work to prepare the Project for final paving operations. Overall, the Project is approximately 98% complete and is currently well ahead of schedule. Beginning the week of June 13<sup>th</sup>, the contractor will begin laying the finish layer of asphalt pavement within the frontage road intersection, which will require 'temporary lane closures' and lane shifting, between June 14<sup>th</sup> and 16<sup>th</sup>, 2016. The contractor will then pave the main lanes and overpass, which will allow the contractor to then open the main traffic lanes to vehicular traffic shortly afterwards.
- E. Update on the Texas Department of Transportation "S.H. 71 – S.H. 95 Overpass Project": The Texas Department of Transportation [Tx.D.O.T.] held the Preconstruction meeting on May 31, 2016 for the "S.H. 71/S.H. 95 Overpass Project". At the conclusion of the preconstruction meeting. Tx.D.O.T. issued the order for Hunter Industries to commence work on this Project. Hunter Industries is the Contractor for the S.H. /S.H. 71 Project. Hunter Industries was also the Contractor for the Tahitian Village Overpass Project. Hunter Industries ["Hunter"] wasted no time and began their work on the S.H71/S.H.95 Project shortly after the preconstruction meeting. Hunter has begun to build the new overpass, ramps, and frontage roads for the Project. The work completed, to date, has involved right-of-way preparation (clearing trees, stripping topsoil, erosion control, etc.), as well as initial excavation of material for subgrade placement. Over the coming weeks we expect to receive a "base-line" schedule from Tx.D.O.T. which will help us plan for major Project milestones associated with this Project. The Contractor should also begin initial excavation work for retaining wall and column installation for the "Overpass" in the next few days or weeks.
- F. Update and Review of the Storm Events on May 26<sup>th</sup> and 27<sup>th</sup>, 2016: In the late evening hours on May 26<sup>th</sup> and carrying into the early morning hours of May 27<sup>th</sup>, 2016 the City of Bastrop was hit by an extreme rainstorm. During a two hour period, approximately 6.2 inches of rain fell on the City of Bastrop. Having 6.2 inches of rain dumped on the City of Bastrop within a two (2) hour time frame far exceeded the precipitation that we generally refer to as a "100 year storm event." As a result of this severe rainstorm, the City had massive drainage issues, as well as a tremendous amount of property damage throughout the entire City. The following is summary of issues that the City's Emergency Management Coordinator and City Departments Heads had to deal with as a result of this record-breaking storm event:
- Approximately 39 homes were damaged. Some of homes received minor damage while other homes received major damage. The City continues to monitor those home damaged by this storm. The City did open a

"Shelter" for a few days, for those needing it, but the Shelter was closed on Tuesday June 7, 2016.

- A major electrical feeder line on the south side of the City (adjacent to Gils Branch drainage channel) had an electrical pole broken when the storm water overran over the banks of "Gils Branch Drainage Channel" carrying heavy debris, which hit and broke the electrical pole. The repair of this pole became a high priority for the City because a complete failure of this pole (e.g., if the pole came down) the entire south side of the City would be without power [Including the Bastrop County Jail facility, etc.]. BP&L, along with the members of the City's Public Works Department worked jointly to repair this electrical pole. A temporary road had to be installed so BP&L could place their Electrical Trucks and repair equipment in place to replace the pole in question. Both Departments worked very hard and as a result of their great team work the pole was replaced and no one ever lost electrical power. The City's employees cannot be commended sufficiently for their professionalism during this storm event. I want to add my public thanks to them here.
- A storm of this magnitude created an enormous amount of debris around the City. The City encouraged citizens to haul the debris that was on their personal property to the curb on the streets, so that the City could assist with disposal efforts. To date, 200 cubic yards of debris has been hauled off, as well as an additional 80 cubic yards that has been dropped-off at the Public Works Yards for disposal from that location. The last day that the City crews will be picking-up storm debris through-out the City is Monday June 13, 2016. (Mike – do we want to thank our waste haulers? Did they do anything to help here???? Dumpsters? Crews? )
- On June 8, 2016 Governor Abbott issued proclamation declaring a "State of Disaster" for forty-sixty counties in Texas, including Bastrop County. Over this past weekend, President Obama declared a federal disaster for fifteen counties in Texas making those counties eligible for federal assistance from FEMA. However, Bastrop County was **not** one of the 15 counties identified as a federal disaster by the President.

G. Update on the Bus Shelter Project: I am excited to report that the installation of the new "Bus Shelter" for the north area of the City was completed on May 17, 2016. I want to extend a very Special Thanks to the City Engineer, Wesley Brandon and the Director of Public Works, Trey Job, for their hard work on this project and making the project a reality. Below are a couple of pictures, one illustrating the Bus Shelter being constructed and one illustrating the Bus Shelter after the completion of construction. I recognize this too, more time than was anticipated, but the result was a high quality product, that will serve the community well, and one that the City will be able to duplicate as needed, in the future.



- H. Update on the Comprehensive Plan: A draft Future Land Use Map has been reviewed by staff, and modified for inclusion into Chapter 5, Land Use and Community Image. Chapter 5, Land Use and Community Image; Chapter 6, Transportation; and, Chapter 8, Cultural Arts and Tourism; are being drafted, concurrently, by the consultant's team and will be released to staff for review over the next few weeks. The next CPSC meeting will be scheduled following the staff-level review of Chapter 5.
- I. Update and Discussion Regarding the "Boil Water" issued by the City during the Week of May 2<sup>nd</sup>, 2016: At the May 10<sup>th</sup> City Council meeting under the Council agenda item "Citizens Comments" two (2) citizens in the "Pine Ridge Subdivision" expressed concern to the City Council regarding the "Boil Water Notice" issued by the City of Bastrop which impacted the Pine Ridge Subdivision, in which they reside. In response to these comments, Mr. Trey Job, Director of Public Works, filed the following report with my office regarding this matter:
- As of June 10, 2016 the issue of the boil water notice is behind us, and we have addressed the citizens' concerns by undertaking the following action: "A notice was placed in the water bills to ask the customers to update their contact information. Door hangers were purchased to avoid the possibility of a noticed being blown away by a strong wind or other weather related issue.
  - The Boil water notice was issued on April 27<sup>th</sup> at 6:30 pm.
    - Once I was alerted that the water pressure had dropped to a level that was below 20 psi and we were in violation of TAC 290.44 (D) I determined the City should issue a boil water notice.

- Next, I contacted Tracey Moffett to provide Ms. Moffett a message using the "mandatory language" required by the TCEQ (that can be found on their website), I then downloaded the template from the TCEQ website, filling in the required blanks the instructions are as follows: 1) Your description of the conditions that require a "Boil Water" notice to be issued for your water system (for example, reduced pressure, a line break, and so forth) (2) PWS Name / PWS ID Number (3) Name of water system official, along with other contact names. (4) Water system official's phone number and any other useful contact numbers. Once the notice was completed, I posted it on the City of Bastrop's website under the "public notice section" of our City's website, and I also had our IT Director place the notice on our local BTXN television channel. In addition, I spoke with KVUE and a story ran 10pm April 27<sup>th</sup>.
- The following morning, April 28<sup>th</sup> 2016, after the leak was repaired and water samples were taken, I had two (2) water techs begin distributing the boil notices "door-to-door" at the areas that were affected by the low pressure.
- On April 29<sup>th</sup> the boil water notice was rescinded immediately after the results of the water tested were found to be clear of any harmful bacteria.
- May 3, 2016, I sent a "Certificate of Delivery" to the to the TCEQ along with a copy of the original "boil water notice" and the subsequent "notice to rescind".
- The staff put forth a valiant effort to notify all affected homes within 24 hours of the loss of pressure (as per the TCEQ requirement). The City staff provided notice to the public in four (4) direct ways- thought the TCEQ only requires notice in one way. The staff did, however, fail to put Mr. Job's name on the original "notice to boil" as it was supposed to do. However, the water system affected was correctly identified and the phone number for the City utility and water & waste water departments were available. Lastly, to ensure that the City had done things correctly and to learn if more should be done in the future, if need be, I spoke with the TCEQ representative over the "public notification" division and asked specifically if what we had done was in compliance with TCEQ regulations. TCEQ representatives indicated that the City was in compliance with all regulations. He stated that he receives about 50-60 "boil water notices" each week and, accordingly, when cities and utilities are in compliance, the TCEQ does not send out a letter telling the City it is in compliance, after a copy of the notice is

received. So, the City should not expect to hear from them unless there is a problem; and in this case, he indicated there was not one.

- J. Discussion and Review of the Gills Branch Wastewater Improvements Project: Wastewater Improvements Project consists of re-working the Lift Station, Gils Branch Lift Station, and Mauna Loa Lift Station and installing new influent strainers at the WWTP #1 & 2. The Contractor for the Project is Excel Construction Services, LLC from Leander, Texas. The Contractor has been working to remove the existing Wilson Lift Station. The old lift station has an excessive amount of concrete supporting the station. All the concrete will be required to be removed for placement of the new lift station, pumps and controls. Electrical improvements at Gils Branch Lift Station were scheduled to commence today. All submittals have been approved. Excel continues to work to complete all work items. As you would anticipate, the rainfall during the last several weeks has delayed progress on this Project
- K. Review and Discussion Regarding the FY-17 Budget: Next Tuesday June 21, 2016 will be the first budget workshop with the City Council regarding the FY-17 budget. Currently I am reviewing and analyzing department requests for FY-17. At this initial workshop, the Council normally discusses items of importance with regards to the development of the annual operating budget, review of the budget calendar [which is attached as **Exhibit "B"**], the upcoming budget workshops and a very preliminary overview of the proposed FY-17 budget.
- L. Zika Virus – Mosquito Management: The heavy amount of rain received by the City approximately two (2) weeks ago has also created an additional issue for the City to deal with and that is "Mosquito Management" because of the heighten concern regarding the "Zika Virus" which is carried by mosquitos. The heavy rains have left numerous areas where rain water is now standing/ponding throughout the City. This standing/ponding of rain water is a natural breeding ground for mosquitos. Since the month of April 2016 to the present, City Crews have been spraying for Mosquitos throughout the City of Bastrop, twice a week. The days City Public Works Crews spray are generally Monday nights into the early Tuesday morning and Thursday nights early in to Friday Mornings. This spraying schedule is - of course - dependent upon weather conditions. The Director of Public Work Director, in conjunction with the City's IT Director, place an interactive "mosquito safari" on the "City's Website" for public information. This information has also been put on the 'Public Notice' page of the City's Website. As the City Crews continue to spray throughout the City, City personnel will also address any standing water by using Mosquito dunks which are designed to kill mosquito activity in standing water. What makes this effective is a film is delivered over the puddle asphyxiating the mosquito larva.
- The CDC makes the following recommendations the assist with mosquito prevention.
    - Wear long-sleeved shirts and pants and treat clothing with permethrin.
    - Eliminate standing water inside and outside your home.
    - Use screens on the exterior of your home to keep mosquitoes outside.
    - Repair and seal your septic system.

- Use an EPA-registered insect repellent. [www.epa.gov/insect-repellents](http://www.epa.gov/insect-repellents)
  - Work together to eliminate standing water and reduce mosquito populations.
  - Protect yourself, your family, and your community, which will...protect her pregnancy.
- As of June 8, 2016, there have been **forty (40) reported cases of the Zika Virus in Texas**, and none have been contracted locally. All cases have been travel associated from affected areas.

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M. Management/Administrative Activities: Worked in a variety of areas over the past few weeks, "Capital Projects Planning", Development of the FY-17, Water & Wastewater planning issues, the DMO RFQ, Contractual matters and coordinating to finish the "Strategic Planning" with the Directors imitated a couple of months ago. Below are a couple of informational items for the City Council:

- Sales Tax Collection for the Month of June.

County/City	Current Rate	Net Payment This Period	Comparable Payment Prior Year	% Change	2016 Payments To Date	2015 Payments To Date	% Change
Bastrop	1.500%	501,977.05	485,190.42	3.45%	3,200,062.59	2,949,536.84	8.49%
Elgin	1.500%	149,844.42	139,657.25	7.29%	978,927.97	880,829.26	11.13%
Smithville	1.500%	35,496.82	33,405.19	6.26%	252,469.51	230,615.90	9.47%
County Total		687,318.29	658,252.86	4.41%	4,431,460.07	4,060,982.00	9.12%

- **Exhibit "C"** a letter received by my office on June 10, 2016 from "Charter Communications" announcing their buy-out of Time-Warner Cable, Inc.

### III. OTHER CITY ACTIVITIES:

#### A. City of Bastrop's Convention Center Activities:

- **Events:**
- May 27 – Entire Facility - Weekend Conference Set- up for 150
  - May 28 & 29 - Entire Facility - Conference 150
  - May 31 - Meeting Rooms 3 & 4 - Main Street Event 30
  - May 31 - Meeting Rooms 1 & 2 TX DOT Pre Con - 25
  - June 2 - Entire Facility Farm Street Opry 150
  - June 3 - Entire Facility - Funeral/Memorial Service - 300- 500
  - June 8 – Meeting Rooms 1 -4 - Camp Swift meeting
  - June 9 – Ballroom A and B - TML training 150
  - June 11 - Ballroom A and B - CASA - Civic Fundraiser
- **Marketing:**

- The Director continued with marketing and PR efforts for the Center. This included marketing to brides, meeting planners and work on the June Opry.
  - Direct mail piece sent to meeting planners/associations in Central Texas.
  - The Director met with Linda Goodfellow of KXAN to discuss upcoming advertising/promotions.
- **Operations:**
- The staff assisted with walk-in tours and appointments with current clients and potential clients. Layout changes, security requirements, event details and administrative issues were addressed.
  - Susan and Kathy continue working/training with the new Event Pro software.
  - The maintenance, custodial and Public Works staff worked on outdoor clean-up from flood waters.
  - Steve contacted fence companies to get quotes on repairing fence around the holding pond. Approx. cost to repair is \$3,000.00.
  - Director participated in MPI- THCC - Meeting Professionals International – Texas Hill Country Chapter conference call to write policy and procedures for the chapter.
- **New Inquiries – (Walk-in included)**
- Civic – 2017 300ppl quoted over phone.
  - Wedding-July 2016, 150ppl, appt made for tour and proposal given.
  - Corporate – Nov 2016, 60ppl, quote given.
  - Civic – June 3, 300ppl, proposal given
  - Seminar – July, 50 ppl proposal given
  - Civic – June 2, 40 ppl, (area was set up; then received a call and program moved to a different location)
  - Wedding – June 4, 70 ppl
- **Booked Events:** (Corporate, Wedding, Trade Show, Civic, Seminar/Conference)
- Conference – March 31, April 1 & 2, 2017
  - Wedding – January 2017, 150 ppl, entire facility
- **Upcoming Events:** June 2016
- Conference – June 14 & 15, 2016, 70 ppl Ballroom B
  - Civic – June 16, 2016 50 ppl
  - \*Meeting – June 24, 2016, entire facility
  - Conference – June 25, 2016, 300ppl entire facility

B. The City of Bastrop's Main Street Program:

- **Committee/Board Updates:**
- On 5/25 the Organization Committee meet and began discussions to revise the BMSP's Mission & Vision Statements and adopt Core Values. Details for our July 12th Volunteer Appreciation event were also finalized.



- The MSAB met on June 6th, 2016 and welcomed new board members Steve Bridges, Terry Moore, and Richard Smarzik. They also accepted the resignation of Keith Goertz, who has taken a position in Austin, which will no longer allow him to serve on MSAB.

➤ **Partnerships:**

- Now coordinating social media and promotions for First Friday Art walk event.
- Working with the Downtown Business Alliance to create a joint marketing program for 2016-2017.
- Met with the Ministerial Alliance to discuss options for a Fall Festival downtown.
- Volunteering with the annual Pet & Pal Parade and Patriotic Festival with the Bastrop County Chamber of Commerce.
- Assisted Explore Bastrop County with the 2018 TACVB Conference bid by submitting sections for an opening party hosted by Main Street and optional tours for the group.
- Continuing to promote various downtown events on social media, website and the app: Juneteenth, Patriotic Festival, Doug Stone Concert, Veteran's Day Car Show
- Thanks to the Parks Department for the heavy lifting in sprucing up 921 Main Street- debris removal & new planters.

➤ **Main Street Program Activities:**

- Our first "Mornings on Main Street" event is slated for Friday, June 17th. Main Street staff and board members will meet downtown every Friday morning from 7:30- 9 a.m. at rotating downtown restaurants. Downtown merchants, property owners, residents and interested citizens are invited for the come and go event. The event will help open the lines of communications to address issues, collaborate and promote downtown businesses.
- Hosted 8 vendors for our inaugural Main Street at the Hyatt event on 5/28.
- Main Street Director attended the National Main Street Conference in Milwaukee, and presented a session on Events that Make Cents.
- Hosted our "Tax-credit Lunch & Learn" in honor of National Preservation Month on 5/31.
- Visited with downtown merchants and property owners on a variety of issues.
- Continuing to work on app development, website updates, and social media consolidation.

C. **PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT:**

Inspections Bi-Weekly Construction Report – June 10, 2016

## For June 14, 2016 City Council Meeting

Air Quality McKinney Roughs Monitoring Site CAMS 684				
May 2016 Date	Max Value (POC 1)*	Time of Highest Ozone	Avg Value (POC 1)*	Air Quality Condition
21	39	10:00AM	27	Good
22	39	6:00PM	25	Good
23	34	10:00PM	26	Good
24	30	12:00AM	19	Good
25	23	10:00AM	14	Good
26	29	11:00PM	18	Good
27	34	1:00PM	23	Good
28	31	2:00PM	23	Good
29	33	3:00PM	24	Good
30	41	1:00PM	25	Good
31	27	4:00PM	16	Good
JUNE 1	32	3:00PM	19	Good
2	44	5:00PM	29	Good
3	48	4:00PM	29	Good
4	39	12:00PM	27	Good
5	53	5:00PM	35	Good
6	51	3:00PM	40	Good
7	48	5:00PM	37	Good
8	55	4:00PM	39	Good
9	57	11:00AM	35	Good
10	44	9:00AM	19	Good
*Parts per billion				

Air Quality Index (AQI) Values	Levels of Health Concern	Colors
<i>When the AQI is in this range:</i>	<i>...air quality conditions are:</i>	<i>...as symbolize by this color:</i>
0 to 50	Good	Green
51 to 100	Moderate	Yellow
101 to 150	Unhealthy for Sensitive Groups	Orange
151 to 200	Unhealthy	Red
201 to 300	Very Unhealthy	Purple
301 to 500	Hazardous	Maroon

➤ **Engineering Projects in process:**

- SH 71/95 Waterline Replacement Project: Project Complete; processing final close-out documents.
- SH 71 Improvements (Tahitian Drive) -improvement project approximately 98% complete; CM report update provided separately.
- Bastrop West Commercial, Section 3 – Hasler Blvd – 2 commercial lots – comments issued 8/26/15; resubmittal required – 4/28/2016 resubmittal received
- The Colony MUD 1A, Section 1, Final Plat and construction plans in review process – comments issued 4/6/2016 – resubmittal required – 4/14/2016 resubmittal of plat received – corrections to construction plans were not received
- Aldridge Place Final Plat – comments issued – resubmittal required

- Zavodny Administrative Plat –staff comments issued – resubmittal required – 4/28/2016 resubmittal received – staff review 2 comments issued – comments remain to be addressed
  - Pecan Park Section 5B final plat and construction plans – staff comments issued 4/6/2016 – resubmittal required – 4/18/2016 resubmittal received – review 2 comments issued – comments remain to be addressed -
  - 512 House Group Final Plat – Public Hearing – variance to Subdivision CC 6/14 – Final Plat to CC 6/28/2016
  - New Haven Assisted Living Site Development received 4/25/2016 – distributed to staff to review – staff review 1 comments issued
  - Suburbia Replat Hwy 71 W (Area A) - staff review 1 comments issued – resubmittal required
  - Terrell Subdivision Administrative Plat 6/10/2016 all comments cleared
  - Baham Interests Preliminary Plat – Old Museum – received 5/9/2016 – distributed to staff to review
  - Old Bastrop Museum Remodel Site Development – received 5/9/2016 and distributed to staff to review
  - R. Aldridge Subdivision received 5/11/2016 – distributed to staff and County to review
  - Woodrun (ETJ) Section 2, Phase 1 and 2 received 5/26/2016 – distributed to staff and the County to review – final plat was not received
  - Tahitian Village, Unit 2 Block 16 Administrative Plat received 6/2/2016 – distributed to staff and the County to review
  - XS Ranch Fund - Administrative Plat received 6/6/2016 – distributed to staff and the County to review
- **Major Construction Projects in process:**
- Coghlan Group – site work 99% complete; TCO issued
  - Garcia’s Restaurant – project approximately 99% complete; TCO issued, some lock being relocated
  - Menchie’s Yogurt – needs to request CO Inspection
  - A & B Auto Repair – site work approximately 35% complete, rain delays have slowed progress
  - Lost Pines Art Guild – site work approximately 35% complete
  - Elliott Electric – site work approximately 98% complete ; TCO issued, waiting for close out documents

D. YMCA Activities: No report submitted for this reporting period.

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Inviting input from the City Council related to issues for possible inclusion on future agendas related to issues such as (but not limited to): municipal projects, personnel, public property, development and other City/public business.

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**EXHIBIT "A"**  
**WATER USAGE REPORT**

**WATER WORKS OPERATIONS FOR GROUND WATER SUPPLIES  
CITY OF BASTROP, BASTROP COUNTY, TEXAS**

WATER SYSTEM I. D. #: 0110001

Month of: May-16

Date	Raw water from wells											Pumped from high service pumps					May-16		
	C	F	C&F	G	D&E	G	D&E	H raw	I	total MGD	Zone 1	Zone 2	Zone 3	MGD	Well/Pump	Percent			
																Z 1	Z 2	Z 3	
1	49	338	191	85	67	152	338	372	1,053	165	188	665	1,018	0.035	0.16	0.18	0.65		
2	67	268	258	119	101	220	268	295	1,041	149	310	548	1,007	0.034	0.15	0.31	0.54		
3	71	213	284	133	112	245	227	247	1,003	242	276	426	0.944	0.059	0.26	0.29	0.45		
4	81	226	307	141	101	242	233	265	1,047	303	289	507	1,099	-0.052	0.28	0.26	0.46		
5	83	249	332	155	128	283	270	318	1,203	317	309	529	1,155	0.048	0.27	0.27	0.46		
6	117	340	457	212	166	378	242	295	1,372	367	469	511	1,347	0.025	0.27	0.35	0.38		
7	88	255	343	159	126	285	262	321	1,211	307	298	517	1,152	0.059	0.27	0.26	0.47		
8	84	249	333	131	103	234	276	336	1,179	313	271	540	1,124	0.055	0.28	0.24	0.48		
9	90	265	355	128	105	233	221	277	1,086	278	375	470	1,123	-0.037	0.25	0.33	0.42		
10	89	265	354	165	125	290	251	310	1,205	277	348	525	1,150	0.055	0.24	0.30	0.46		
11	82	245	327	154	120	274	259	323	1,183	283	316	518	1,117	0.066	0.25	0.28	0.46		
12	75	233	308	146	96	242	258	322	1,130	291	271	543	1,105	0.025	0.26	0.25	0.49		
13	97	312	409	194	144	338	270	337	1,354	341	412	569	1,322	0.032	0.26	0.31	0.43		
14	97	265	362	152	131	283	304	388	1,337	291	428	628	1,347	-0.010	0.22	0.32	0.47		
15	71	222	293	133	96	229	249	304	1,075	231	313	512	1,056	0.019	0.22	0.30	0.48		
16	92	272	364	171	127	298	224	284	1,170	298	337	481	1,116	0.054	0.27	0.30	0.43		
17	69	207	276	131	104	235	230	291	1,032	246	314	472	1,032	0.000	0.24	0.30	0.46		
18	84	244	328	128	103	231	234	293	1,086	295	264	484	1,043	0.043	0.28	0.25	0.46		
19	79	265	344	175	130	305	252	316	1,217	293	359	482	1,134	0.083	0.26	0.32	0.43		
20	72	204	276	125	83	208	231	289	1,004	307	147	503	0.957	0.047	0.32	0.15	0.53		
21	125	315	440	125	117	242	275	266	1,223	273	409	500	1,182	0.041	0.23	0.35	0.42		
22	82	226	308	125	115	240	260	315	1,123	290	321	505	1,116	0.007	0.26	0.29	0.45		
23	119	332	451	191	156	347	269	332	1,399	324	498	574	1,396	0.003	0.23	0.36	0.41		
24	90	248	338	119	96	215	242	300	1,095	177	320	495	0.992	0.103	0.18	0.32	0.50		
25	85	239	324	148	121	269	261	321	1,175	202	354	528	1,084	0.091	0.19	0.33	0.49		
26	89	249	338	150	124	274	266	327	1,205	280	341	542	1,163	0.042	0.24	0.29	0.47		
27	154	427	581	199	156	355	269	331	1,536	219	592	549	1,360	0.176	0.16	0.44	0.40		
28	186	443	629	199	244	443	304	304	1,631	251	1081	529	1,861	-0.230	0.13	0.58	0.28		
29	88	231	319	200	110	310	264	314	1,207	238	287	525	1,050	0.157	0.23	0.27	0.50		
30	87	242	329	139	125	264	207	251	1,051	318	389	433	1,140	-0.089	0.28	0.34	0.38		
31	95	264	359	148	125	273	257	309	1,198	306	358	519	1,183	0.015	0.26	0.30	0.44		
Total	2,837	8,080	10,917	4,680	3,757	8,437	7,924	9,553	36,831	8,472	11,244	16,159	35,875	0.956					
Average	92	261	352	151	121	272	256	308	1,188	273	363	521	1,157	0.031	0.24	0.30	0.46		
Maxim	186	443	629	212	244	443	338	388	1,631	367	1,081	665	1,861	0.176	0.32	0.58	0.65		
Minim	49	142	191	85	67	152	207	247	1,003	149	147	426	0.944	-0.230	0.13	0.15	0.28		

**WATER WORKS OPERATIONS FOR GROUND WATER SUPPLIES  
CITY OF BASTROP, BASTROP COUNTY, TEXAS**

WATER SYSTEM I. D. #: 0110001

Month of: Jun-16

Date	Raw water from wells											Pumped from high service pumps						Jun-16		
	C	F	C&F	G	D&E	G	H raw	I	total MGD	Zone 1	Zone 2	Zone 3	MGD	Well/Pump	Percent					
															Z 1	Z 2	Z 3			
1	98	269	367	0	136	136	229	278	1,010	285	364	499	1,148	-0.138	0.25	0.32	0.43			
2	89	224	313	0	119	119	237	285	0,954	277	331	479	1,087	-0.133	0.25	0.30	0.44			
3	97	235	332	0	112	112	246	291	0,981	259	282	478	1,019	-0.038	0.25	0.28	0.47			
4	103	246	349	0	106	106	272	319	1,046	313	302	530	1,145	-0.099	0.27	0.26	0.46			
5	93	223	316	0	107	107	224	263	0,910	277	309	468	1,054	-0.144	0.26	0.29	0.44			
6	117	276	393	0	135	135	257	301	1,086	326	404	530	1,260	-0.174	0.26	0.32	0.42			
7	111	289	380	0	127	127	249	291	1,047	250	365	488	1,103	-0.056	0.23	0.33	0.44			
8	86	207	293	0	102	102	266	309	0,970	281	263	550	1,094	-0.124	0.26	0.24	0.50			
9	160	385	545	0	206	206	48	46	0,845	365	689	83	1,137	-0.292	0.32	0.61	0.07			
10	223	533	756	0	270	270	0	0	1,026	410	1006	0	1,416	-0.390	0.29	0.71	0.00			
11	187	452	639	0	263	263	0	0	0,902	383	916	0	1,299	-0.397	0.29	0.71	0.00			
12	209	503	712	0	265	265	0	0	0,977	396	945	0	1,341	-0.364	0.30	0.70	0.00			
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Total	1,573	3,822	5,395	-	1,948	1,948	2,028	2,383	11,754	3,822	6,176	4,105	14,103	-2,349	0.27	0.42	0.31			
Average	131	319	450	-	162	162	169	199	0,980	319	515	342	1,175	-0.196	0.27	0.42	0.31			
Maximum	223	533	756	-	270	270	272	319	1,086	410	1,006	550	1,416	-0.038	0.32	0.71	0.50			
Minimum	86	207	293	-	102	102	-	-	0,845	250	263	-	1,019	-0.397	0.23	0.24	-			

**EXHIBIT "B"**  
**Fy-17 BUDGET CALENDAR**

# City of Bastrop

## FY 2016-17 Planning Calendar

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<b>01-May</b>	Mailing of notices of appraised value by chief appraiser. (preliminary)
<b>20-May</b>	Budget book to MT
<b>June 1-17</b>	Meet with each dept. Director to review budgets submitted
<b>21-Jun</b>	Preliminary Budget Workshop (GF)
<b>05-Jul</b>	Budget Workshop (GF)
<b>19-Jul</b>	Preliminary Budget Workshop (WWW, BP&L,HOTEL)
<b>25-Jul</b>	Deadline for chief appraiser to certify rolls to taxing units. Request from BCAD any resolved lawsuits. Request from TAC the excess debt tax collections & refunds for PY report.
<b>29-Jul</b>	Calculation of effective and rollback tax rates.
<b>29-Jul</b>	Preparation of effective and rollback tax rates, statement and schedules; submission to governing body. Tax code 26.04e <b>exempt, follow LGC 140.01c</b>
<b>02-Aug</b>	Budget Workshop (All funds)
<b>02-Aug</b>	Meeting of governing body to discuss tax rate; if proposed tax rate will exceed the rollback rate or the effective tax rate (whichever is lower), take record vote and schedule public hearing.
<b>13-Aug</b>	<i>Notice of proposed Tax Rate</i> is a quarter-page notice in newspaper and on TV and Web site, if available, published at least seven days before public hearing. Tax Code 26.065 exempt, <b>follow SB1510 with new notice (due to paper by 8/8)</b>
<b>16-Aug</b>	Budget Workshop
<b>23-Aug</b>	Public hearing
<b>26-Aug</b>	Last day for proposed budget to be filed with City Secretary LGC 102.005 Before the 30th day before tax rate adopted. Adoption Date is 9/27/2016. Also City Charter requirement.
<b>01-Sep</b>	Budget Workshop
<b>01-Sep</b>	<i>Published Notice of Budget Hearing</i> LGC 102.0065 not later than 10th day before the budget hearing or earlier than the 30th day before the hearing.
<b>13-Sep</b>	Second public hearing (may not be earlier than 3 days after first public hearing); schedule and announce meeting to adopt tax rate 3-14 days from this date. Must be no more than 14 days before adoption of tax rate. Tax Code 26.06e exempt, follow LGC 140.01c (this hearing may not be required if Tax Rate is less than effective and rollback rates) <span style="float: right;">First Reading of Tax Rate</span>
<b>13-Sep</b>	Budget Hearing LGC 102.006 (b), hearing must be after the 15th day after the proposed budget is filed with the clerk. Action required - Vote to postpone the final budget vote until 09/22/2015.
<b>27-Sep</b>	First Reading Budget Ordinance Meeting to adopt tax rate. Meeting is 3 to 14 days after second public hearing. Taxing unit must adopt tax rate by Sept. 30 or 60 days after receiving certified appraisal roll, whichever is later. Also, meeting date to adopt Budget. Must adopt budget before tax rate. City Council must take a separate ratification vote to adopt any budget that will raise total property tax revenue.



**EXHIBIT "C"**  
**LETTER FROM CHARTER COMMUNICATIONS**



June 6, 2016

### **IMPORTANT NOTICE FOR CITY AND MILITARY BASE LEADERS**

As part of a national transaction, Charter Communications, Inc. ("Charter") combined with Time Warner Cable Inc. ("TWC") and Bright House Networks, LLC ("BHN") into a single company, "New Charter." Prior to the close of the transaction, the entity that held the cable franchise in your community was an indirect, wholly owned subsidiary of TWC. Upon completing the merger on May 18, 2016, your cable franchisee is now an indirect, wholly owned subsidiary of New Charter. New Charter has assumed the name Charter Communications, Inc.

Charter markets its products and services under the brand name "Spectrum." In the coming weeks and months, you will learn more about Charter and its Spectrum services. Spectrum is the fastest-growing TV, Internet, and Voice provider in the United States, serving more than 24 million customers nationwide in 41 states across the country. As the second largest cable company in America, we have over 90,000 employees working every day to deliver the highest-quality products, more value, and better service to our customers. Charter is well known for its customer-focused and friendly operational practices, network investment, and product and pricing strategies.

While ultimate ownership and control of your cable franchisee has changed, the actual entity that holds the cable franchise in your community remains the same and no further action is required on your part. All of us at Charter are excited about serving your community and we look forward to working with you closely in the future to bring many new service enhancements to your residents.

If you have any questions please give me a call at (512) 906-2105 or send an email to me at [ed.serna@charter.com](mailto:ed.serna@charter.com). Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Ed Serna".

Ed Serna  
Director, Government Affairs